

Epic Resolute Hospital Billing and Professional Billing Analyst


As an Epic Hospital Billing or Professional Billing consultant at Tegria, you'll work closely with our customers to identify and implement deliverables and outcomes as agreed upon in your statement of work. In addition to this Epic project work, you will help share your Epic and healthcare IT knowledge with our customer's full-time team, mentor employees as needed, escalate issues, and generally ensure the success of the project.

The role you play

Client Engagement Delivery

- Embracing our mission to humanize healthcare
- Living our Tegria values—being real, serving intentionally, and stepping in and stepping up
- Whole-heartedly value being real, serving intentionally, and stepping in and stepping up
- Working independently or as part of a healthcare IT project team on a client engagement
- Serving as an Epic liaison between diverse IT and operations groups
- Utilizing, reviewing, and creating project tools and templates for healthcare IT or operations focused projects
- Creating and maintaining project plans for Epic go-lives, upgrades, or application implementations as applicable
- Evaluating and documenting current-state processes through discovery and analysis.
- Building, testing, training, converting and/or deploying new infrastructure, workflows, policies, and processes
- Documenting measurable outcomes resulting from initiatives through KPI analysis and impact tracking
- Effectively utilizing communication, decision-making, and escalation pathways
- Executing effective project wrap-up through outcomes documentation, lessons-learned, and leave-behind materials allowing customers to sustain ongoing operations
- Mentoring customer counterparts for successful, long-term ownership and growth in their Epic IT or application area.

Internal Tegria Coordination

- Submitting timesheets and expenses at the end of each week without delay
 - Completing status reports as needed by your client and Tegria
 - For specific large projects, attending project team check in calls as needed
 - Completing onboarding requirements in a timely manner
 - When your contract is done, returning your equipment in a timely manner
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What we're looking for

We expect:

- 3+ years of experience as an Epic application analyst
- Up-to-date Epic certification in one of the following applications: Hospital Billing, Professional Billing
- Comfortable with working remotely and/or traveling to client sites

We'd love to see:

- Prior consulting experience
- Demonstrated ability in project, risk, or change management
- Formal project management certification – either PMP or CSM
- Formal process improvement certification – ex: Lean Six Sigma or ITIL

Need a few more details?

Status: Exempt | Hourly

Employment eligibility: Must be legally authorized to work in the US without sponsorship.

Work location: This position is remote. Must work in a location within US.

Travel: Up to 100%

Benefits eligibility: Exempt employees are eligible for benefits. W2 hourly consultants are eligible for benefits for contracts that are 2+ months and 20+ hours per week. 1099 hourly consultants are not eligible for benefits

Now, a little about us ...

At Tegria, we bring bold ideas and breakthroughs to improve care, technology, revenue, and operations in ways that move healthcare organizations from patient-centered to human-centered. We are helping healthcare put people first—both patients and those who dedicate their lives to delivering care.

And at the very core of this vital work is our incredibly talented people.

People with different backgrounds who welcome challenge and change. People who listen first, ask hard questions, and make decisions to cultivate a culture of equity and inclusion. People who chase after goals greater than their own, and whole-heartedly enjoy laughs, growth, and generosity. We're real. We're nimble, and we believe in our mission to humanize healthcare.

Perks and benefits

Top talent deserves top rewards. We've carefully curated a best-in-class benefits package, meant to meet you wherever you are in your life and career.

- **Your health, holistically.** We offer a choice of multiple health and dental plans with

nationally recognized networks, as well as vision benefits, a total wellness program, and an employee assistance program for you and your family.

- **Your financial well-being.** We offer competitive wages, retirement savings plans, company-paid disability and life insurance, pre-tax savings opportunities (HSA and/or FSA), and more.
- **And everything in between.** Our lifestyle benefits are unrivaled, including professional development offerings, opportunities for remote work, and our favorite: a generous paid-time-off program, giving you the flexibility to plan a vacation, take time away for illness (or life's important events), and shift your schedule to accommodate those unexpected curve balls thrown your way.

Tegria is an equal employment opportunity employer and provides equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Tegria will provide reasonable accommodations for qualified individuals with disabilities. All qualified candidates are encouraged to apply.

Job ID: BH - 1000

